



# SPORTS FOCUS

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## Sports Focus Annual General Meeting - 2024

Via Zoom

Loddon Campaspe Sports Assembly Inc

25/11/2024 at 17:30 PM - 18:15 PM AEDT

## Minutes

### 1. Welcome and Acknowledgement of Country

2 minutes

Board Chair, Matthew Mann, went through his Acknowledgement of Country focusing on the meaning of Country to the traditional owners and acknowledging that the meeting attendees come from various places across the region.

### 2. Quorum, Apologies, Proxies

3 minutes

Quorum achieved with 15 members present at the meeting.

#### Attendees

Anthony Day - Bendigo Regional Tennis Centre

Barry Green - Bendigo Regional Tennis Centre

Cindy Taylor - Northern Flames Junior Netball Club

Glenda Keel - Castlemaine Rifle Club

Jacqui Carroll - Director

Jesse Sherwood - Bendigo Rowing Club

Kylie Evans - Director

Lauren Fawcett - Epsom Football Club

Matthew Mann - Director

Marjorie Smidt - Bendigo Tai Chi Club

Megan Carr - Director

Michael Bissett - Bendigo & District Table Tennis Association

Nicole Georgeson - South Bendigo Football Netball Club

Paul Rogers - Chewton Archers

Sandra Hansen - Director

Zita Waldron-Brown - Voltaire Calisthenics College

### Guests

Andrew Gallagher - Individual

Jo Cahill - Employee

Dr Kirsty Forsdike - Individual

Laura Bradley - Employee

Shelley Mulqueen - Employee

Sophie Bickford - Employee

Stuart Craig - Employee

### Apologies

Cindy Gould - Inglewood Football Netball Club

John Robertson - Victorian Veteran Golfer's Association

Lauren Stevens - Bendigo Amateur Soccer League

Martin Mark - Maryborough Triathlon Club

Nancy Davis - Ice Hockey Victoria

Paul Colbert - Employee

Shaye Threlfall - Bendigo Eaglehawk Badminton Association

Anne-Marie Kelly - Director

### 3. Confirm Minutes of Annual General Meeting - 2023

5 minutes

That the Minutes from the 2023 Annual General Meeting are a true and accurate reflection of the meeting.

**Moved:** Kylie Evans **Seconded:** Jacqui Carroll **Carried**

### 4. Business Arising from Annual General Meeting - 2023

5 minutes

Nil business arising

### 5. Presentation of Annual Report

12 minutes

The 2024 Annual Report was presented by Board Chair, Matthew Mann highlighting the work of Sports Focus, especially in the areas of club/association amalgamations and dispute resolution. Matthew also focused on the people side of the organisation, recognising the contributions from retiring board member, Megan Carr and Amber Ricks who resigned in July 2024.

Matthew also acknowledge the valuable contribution from Tamarra Ferguson after 15 years service and Jasmine Noske after 6 years service. Matthew welcomed Sophie Bickford, Jo Cahill and Paul Colbert to Sports Focus. The latter to take up the role within the new Community Sport Partnerships program.

Business Manager, Stuart Craig then provided a financial summary for 2023/24 Profit and Loss Statement and Balance Sheet highlighting that the organisation remained in a strong financial position with a Current Ratio of 4:1, Total Assets of \$645K, Total Equity of \$500K and Total Liabilities of \$144K, which \$132K was Employee Leave Provision as a result of having in excess of 100 years combined service across the staff. Stuart further explained that the board had accounted for this provision through the establishment of a Term Deposit which currently sat at \$141.4K. Sports Focus enjoyed a Debt/Equity ratio of .28, which anything below .50 is considered good.

The following resolution was put to the members present:

'That the 2024 Annual Report, incorporating the 2023/24 financial statements be accepted as presented.'

**Moved:** Sandra Hansen **Seconded:** Anthony Day **Carried**

## 6. Video Presentation

5 minutes

Video presentation on the highlights from the 2023/24 financial year as seen through the eyes of Sports Focus

## 7. Election of Directors

5 minutes

Three (3) director positions will be declared vacant at the 2024 Annual General Meeting. At the close of nominations on Friday 25 October 2024 we received three (3) nominations for the Nominations Sub-committee to consider and provide the board with a recommendation.

Those nominations came from Matthew Mann, Kylie Evans and Andrew Gallagher. The former two (2) were retiring directors seeking re-election to the board.

Three nominations received for the three vacant positions, so each nominee was elected unopposed. Newly elected directors; Matthew Mann, Kylie Evans and Andrew Gallagher.

## 8. Appointment of External Auditor

3 minutes

The quote received from Strategem Financial Services for the external audit in 2024/25 is \$5,700 + GST

'That the members present appoint Strategem Financial Group as the external auditor for the 2024/25 financial year based on their quoted for \$5,700 + GST.'

**Moved:** Kylie Evans **Seconded:** Zita Waldron-Brown **Carried**

## 9. Meeting Close

1 minutes

Board Chair, Matthew Mann, thanked the assembled for their attendance and wish them all the very best for the forthcoming festive season.

Meeting closed: 6.15pm